

**enCompass Academy
Science Class Syllabus**

Instructor: Anna Allen
Email: anna@encompassacademy.org
Website: <http://www.annaencompass.weebly.com>

Email is the best way to get ahold of me outside of school hours, I check it several times a day. You can also message me or submit assignments on my website.

I am teaching several different classes this year but my expectations and rules are always the same.

:	EARTH SCIENCE	
	Monday to Thursday	08:00-09:00
	ADVISORY	
	Monday to Thursday	09:00-09:40
	LIFE SCIENCE	
	Monday to Thursday	09:40-10:40
	HEALTH SCIENCE	
	Monday to Thursday	13:10-14:10
	PERSONAL DEVELOPMENT	
	Fridays	08:00-10:00
	SUSTAINABLE COMMUNITY	
	Fridays	10:00-14:10

Welcome to class! The first day of class we will set up folders. I also supply pencils. Grab your folder as you come into class everyday. There will be a short “*Do-Now*” posted in the classroom at the beginning of every class. Everyone should be seated, with their folder and pencils, and working on the “*Do-Now*” at the class’s starting time. That’s why they’re called “*Do-Nows*”.

Seating: Everyone will have a seat assigned by me. I hold the right to change assigned seats at any time in my classes. Refusal to take your assigned seat will result in a trip to the principal or one of our deans and I will be calling your mom. Seating partners will also be lab partners.

Bathroom/Get-a-Drink/Need-to-Speak-to-Someone/Use-my-Phone passes: (a.k.a Darwin's Dookie Dollars) Leaving class without permission is not allowed. Once you're here I expect you to stay in the room and participate the entire time. Please use the restroom between classes! **Each student will be given only 6 bathroom passes per semester so don't lose them!** If your bathroom passes are lost, or "stolen", I am not giving out any more! On the last day of the semester you can return any unused bathroom passes to me in exchange for a **free classwork pass!** Maximum 6 free assignment passes per student per semester. Free assignment passes are not valid on tests, quizzes, or presentations.

The end of class clean up: *Please remember that the teacher dismisses students, not the clock.* Sometimes you might have to stay a little late to make sure everything is cleaned up. As you can see from my schedule above, I don't have time to clean up between classes, and the Boys and Girls club does not have a janitor. My advisory classes are expected to clean up the classroom at least once a week. Cleaning duties outside of my classroom will also be assigned to advisory class.

Cooperation: Science class will have a lot of group activities. Studies show the people who work and learn together are more successful in school. However, people who are best buddies outside of class are not always the best partners in a classroom setting (but sometimes they are ☺). Therefore, groups and partners will be assigned by the teacher. I will assign groups based on each student's level of mastery of standards. If you feel that you can't work with your assigned partner or group, you can submit **(in writing)** 3 reasons why you can't work together. If the reasons show maturity and honesty, I will reassign partners for good!

Honesty: I expect everyone to do their own work, **always**. Any student copying another student's work will receive a zero score, be sent to the principal, and I will call home. Also, any student doing anything that distracts others during an oral exam will be sent to the principal, receive a zero grade, and get a call home. Please be kind and remember that some people are more easily distracted than others. Also, please be patient, everyone will be given a reasonable amount of time to finish testing.

Next Generation Science Standard Mastery: (Called State Standards in Health Science)

There are several required standards that students are expected to master in order to pass science classes. It's up to you, the student, to prove to me that you have mastered each standard. Each task, project, or presentation that I give in class are designed to help you prove your mastery. Each Thursday you will turn in *at least one* finished class tasks, project, or presentation that shows me you are mastering the standards. **Three** proofs of mastery are required for **each** standard, followed by an individual oral exam or essay (student's choice). *End of Course exams are required for Life, Physical, and Earth science.*

Here's how you are going to do it....

Weekly class tasks: Tasks are chosen by the student each day. Please keep all your tasks in your folders after I give them back graded! You will need them to complete your oral exams or essays. If you finish an assignment early, ask the teacher for another task. You are expected to work during the entire class. The results of at least one class has to be submitted (in person or on my website) every week otherwise I have to put a zero in the grade book.

KLLW: Stands for Know, learned, learned, and want to know. This is a former that each student needs to complete on a weekly basis. There is one section to complete each day, during the last 5 minutes of class. Make sure that the former is taped/glued into your journal so I can see it. The KLLW forms help me decide what tasks to give classes next. They are like your input into where the class is going next.

Class Journals: These are the notebooks that I provide each student. I expect you to put Do-Now and KLLWs in them every day. I will do journal checks and assign grades every Monday during class. Your notebook is also for you to take notes during lecture and tasks.

Participation points: I used class Dojo to keep track of student's participation, the points you earn directly correlates into daily grades. How you are behaving towards me and others, and how well you are following class and school rules, will affect your points. I give out points randomly and you can earn 0-5 points per day. Please, never ask for points, it's just annoying and distracting! Excused absences mean that you are exempt from participation points that day. Unexcused absences means zero points for the day. Also, when the class total points reaches 1000, you will be rewarded as a class. For example, we get to take a class "nature" walk to Idlewild Park for the period.

Phenomena Projects: This is the fun part of science class! Every week we will spend one day working on Phenomena Projects that will make up 20% of your grade. Directions for Phenomena Projects will be presented to you in a separate document and posted on my website.

Field trips are a privilege (and lots of fun)! I love going on field trips, and I'll also use them for tasks! I expect students to behave even better on field trips than in the science classroom. Remember that whenever we are out in the community we are representing our school. If you can't behave properly on a field trip, then I'll have to leave you behind on the next trip...sorry.

My class is a no phone zone! I understand that sometimes students need to listen to music to help concentrate, if so, you have to ask permission to use earbuds/headphones. If you want to use your phone to change songs or for anything else, *ask first* so your phone doesn't get taken away. If you are seen cell phone-in-hand without permission, you'll be asked to put it in the cabinet for the remainder of class, I'll gladly lock it in the cabinet for you....failure to comply will result in a referral to Laure to turn in your phone for the rest of the day and a call home.

Come to class everyday: Check my website for make-up work. Come and see me before or after school, or during my prep time if you have any questions.

According to district policy, students who attend less than 90% of classes will have to fail automatically, no matter what their grade is in the class. This usually works out to 8 unexcused absences per semester. 3 tardies will equal 1 unexcused absence. If you are more than 20 minutes tardy, it will count as an absence. These are school/district policies that every teacher must adhere to. If you have circumstances that prevent you from attending regularly, you should probably make an appointment with one of the Deans or the Principal ASAP to see if an alternative plan can be worked out.

Some other Science LAB rules to keep everyone safe... Failure to follow safety rules could result in a zero grade for that day's assignment up to removal from class.

1. No food, gum, or drinks in class. (Cross-contamination is a real threat in here. Seriously folks, dead things and chemicals!)
2. No applying makeup in class. (Again with the cross-contamination)
3. If I tell you to wear goggles, don't take them off till I say it's safe to do so!
4. If I tell you to wear latex gloves, don't take them off till I say it's safe to do so!
5. Sometimes I will have to ask you to tie your hair up or push up your sleeves, especially when working with open flames.
6. No horseplay or throwing things in class EVER!!! This can definitely get you removed from my class. (We've got a gym now, please take advantage of it at lunch or after school 😊)

Language used in class must always be respectful and kind. Please never interrupt someone's presentation with off topic conversations, this includes mine. I work hard everyday to create presentations for several different classes and I know how hurtful it feels to be interrupted. PLEASE, don't do it to me or any other student, ever.

Effective communication takes attentive listening, and mindful speaking. If you are working on a group task, be sure to solicit everyone's input, especially from people who don't speak up very often. Sometimes the quietest people have the best ideas. Be respectful of other's feelings while working on tasks.

Swearing is not allowed anywhere in this building. It is not just because there are little kids around, it's because it's good manners, plain and simple. I do understand that it takes practice to train yourself not to swear. I swear when I am at home sometimes, but I've learned to control myself in public (most of the time.) Excessive swearing will get you in trouble with the principal as well as with the Boys and Girls Club and will earn a call home.

Lastly... everyone is expected to adhere to our school, and the Boys and Girls Club, dress codes. Staff will give you a warning if you're not dressed appropriately, but repeat warnings will get you in more serious trouble (maybe even sent home!) *No wearing hats in class!*

Grading: Here is the item break-down of my grading policy.

- 30% Next Generation Science Standard proof of mastery class assignments
- 20% Daily Dojo points
- 20% Phenomena Projects
- 20% Oral Exams or Mastery Essays
- 10% Class journals, including Do-Nows and KLLWs

I, _____, have read the entirety of this document and understand all policies, expectations and rules.

Signed (your signature): _____ Date: _____

*Keep this document in your classroom folder after I have checked it off in the grade book.

